# **ELWOOD PUBLIC SCHOOLS** REGULAR BUSINESS MEETING OF THE BOARD OF EDUCATION June 18, 2015

Elwood Middle School Auditorium - 7:30 p.m.

#### **AGENDA**

A. PLEDGE OF ALLEGIANCE - Board President

(7:30 p.m. - 7:35 p.m.)

B. **CALL TO ORDER** - District Clerk

C. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)

(7:35 p.m. - 7:40 p.m.)

(TAB A)

1. Business Meeting - May 21, 2015

D. COMMENDATIONS

(7:40 p.m. - 8:15 p.m.)

This section of the agenda gives the Board of Education an opportunity to publicly recognize and commend individuals for outstanding accomplishments or contributions made to Elwood schools. Tonight we honor:

Victoria Ciccone, "Best Lead Actress in a Musical" - Hunting-Tony Awards

Sarika Krish, winner of a scholarship from the Long Island Chapter of U.S. Green Building Council

Stella Blue Porzungolo, winner of an award from the Dupont Science Essay Challenge (Senior Division)

Students attaining the rank of Eagle Scout:

Matthew Anekstein Matthew Spalding

James O'Brien

Justin Svitek

Thomas Priest

25 Year Employees:

Patricia Biscardi

Christine Graber

David Heiss

Dianne Wilkinson

Kevin Harrington

Retirees:

Lee Bertram Rita Guttilla

Eileen Byrne

Randi Hansen

Catherine Keteltas

Patricia Lipari

Graceanna Maiello

Karen Cleveland Delia Neitzel

Anthony Pantaleno

Robert Peters

Camille Rizzo

Linda Schmidt

Joanna Smiloff

School Board Members Joseph Fusaro and Dan Ciccone for their dedicated service to the children of Elwood:

Joseph Fusaro,

Board Member 2003-15 Board Vice President 2004-11 Board President 2011-15

Dan Ciccone

Board Member 2003-15 Board Vice President 2011-15

# E. BOARD RECOGNITION OF DONATIONS

(8:15 p.m. – 8:20 p.m.)

- Elwood Booster Club donation of \$\$2,305.19 to purchase folding sideline chairs for the High School Athletic Department (donation accepted by BOE 5/7/15)
- 2. Donations to the Middle School Extra Classroom Fund by the Elwood Booster Club (\$1,250.00) and Elwood Middle School PTA (\$1,250.00) to fund costs associated with the 8<sup>th</sup> grade field trip to Ellis Island and the Statue of Liberty
- 3. Target "Take Charge of Education" donation of \$190.87 to fund cultural arts at James H. Boyd Intermediate School
- 4. Stop & Shop A+ Rewards donations:
  - a. \$237.69 to fund cultural arts at James H. Boyd Intermediate School
  - b. \$725.94 to fund cultural arts at Harley Avenue Primary School
- 5. Elwood Athletic Club donation of \$1,008.80 in support of Community Day to fund expenses related to Buildings & Grounds expenses
- 6. Astoria Bank/Huntington Arts Council grant of \$50.00 to fund art materials and supplies in honor of artwork by a James H. Boyd student selected "Best in Grade" at the Huntington Tulip Festival
- 7. Harley Avenue Primary School PTA donation of \$9,984.70 to fund cultural arts
- 8. James H. Boyd Intermediate School PTA donation of \$11,442.11 to fund cultural arts
- 9. Services from Anastasio's Mason Supply (via Harley Avenue Primary School PTA) to repair the broken kindergarten planter in front of Harley Avenue Primary School.

# F. REPORT FROM THE SUPERINTENDENT OF SCHOOLS / SUPERINTENDENT'S COMMENTS REGARDING TONIGHT'S AGENDA – Mr. Peter C. Scordo (8:20 p.m. – 8:25 p.m.)

#### G. RESIDENTS' REMARKS

(8:25 p.m. - 8:40 p.m.)

The Board encourages all residents to attend its meetings, and this section of the agenda affords them the opportunity to speak. Persons wishing to speak should identify themselves and any organization they represent at the meeting. Comments should be kept as brief as possible and may not exceed three minutes (Board Policy 3452). Public discussion of matters relating to staff, students, or others at which their reputations, privacy or right to due process could be in some way violated is prohibited.

#### H. PRESENTATIONS -- None Recommended

#### I. DISCUSSION ITEMS

(8:40 p.m. - 8:50 p.m.)

1. Replacing the high school student ranking system with a "cum laude" system

#### J. FINANCIAL MATTERS

(8:50 p.m. – 8:55 p.m.)

(TAB B)

- 1. Recommend the Board acknowledge receipt for audit of the following:
  - a) Treasurer's Report for the month ended May 31, 2015
  - b) Revenue Report for the month ended May 31, 2015
  - c) Executive Summary for the month ended May 31, 2015
  - d) Budget Status Report for the month ended May 31, 2015
  - e) Trial Balance Report for the month ended May 31, 2015
  - f) and Claims Auditor Reports dated May 18 and June 2, 2015.
- 2. Recommend the Board approve the budget transfers.

#### K. ACTION ITEMS

(8:55 p.m. - 9:05 p.m.)

BE IT RESOLVED THAT, upon the recommendation of the Superintendent of Schools, the following business matters be approved:

1. Personnel Agenda -- as per attached

#### 2. Special Education

a. Recommend the Board approve the Committee on Special Education's recommendations for students' classifications/placements and/or discontinuance of services:

Submitted to the Board

Meeting Dates

June 9

February 23; March 24, 25, 26; April 23; May 13

b. Recommend the Board approve the Committee on Preschool Special Education's recommendations for students' classifications/placements and/or discontinuance of services:

Submitted to the Board

Meeting Dates

May 29 June 4 June 12 March 19; April 23; May 1 May 19 (2 meetings); June 2

April 28

3. Recommend the Board approve a change to the course catalogue to reflect changes in in the class ranking system.

4. Business Agenda -- as per attached

(TAB D)

- L. ITEMS NOT LISTED ON AGENDA
- M. COMMUNICATIONS -- None
- N. RESIDENTS' REMARKS

(9:05 p.m. - 9:20 p.m.)

Remarks are limited to items voted on and/or discussed at this business meeting. Persons wishing to speak should identify themselves and any organization they represent at the meeting. Comments should be kept as brief as possible and may not exceed three minutes (Board Policy 3452). Public discussion of matters relating to staff, students, or others at which their reputations, privacy or right to due process could be in some way violated is prohibited.

- O. EXECUTIVE SESSION
  - 1. Negotiations
  - 2. Personnel
- P. ADJOURNMENT

# ELWOOD PUBLIC SCHOOLS Elwood, New York

# BOARD OF EDUCATION PERSONNEL ACTIONS



# June 18, 2015

KEY:

P-1: Position Abolition

P-2: Position Creation

P-3: Resignations

P-4: Leaves

P-5: Terminations

P-6: Tenure Appointments P-7: Other Appointments

P-8: Other

P-9: Changes in Table of Organization

The Superintendent of Schools recommends that the Board of Education approve the following personnel action items:

P-1-- Position Abolitions:

No Recommended Actions

P-2-- Position Creations:

No Recommended Actions

# P-3-- Resignations:

# A) Instructional:

# 1) JORDAN IOVIERO

Position Assignment Effective Date

Reason

Teaching Assistant

James H. Boyd Intermediate School

June 30, 2015 Resignation

# 2) LAUREN TALLARINE

Position

Assignment Effective Date

Reason

**Mathematics Teacher** 

Middle School June 30, 2015 Resignation

# B) Civil Service

# 1) LINDA SCHMIDT

Position Assignment

Effective Date

Reason

Principal Clerk

Curriculum Office, District Office

June 30, 2015 Retirement

# June 18, 2015

P-4-- Leaves:

No Recommended Actions

P-5-- Terminations:

No Recommended Actions

P-6-- Tenure Appointments:

No Recommended Actions

P-7-- Other Appointments:

A) Instructional:

No Recommended Actions

B) Civil Service:

1) JOANNE LANZILOTTA

Position

Civil Service Title

Type of Appointment

Assignment Effective Date

Permanent Status Date

Certification

Salary

Confidential Principal Clerk

Principal Clerk

Permanent (Full-time, 12 months)

District Office, Business Office

July 1, 2015

Not applicable

Civil Service (Competitive Class)

In accordance with the terms and conditions

set forth by the Superintendent and the

Board of Education

Reason To fill an available position on the Table of

Organization

2) NATALIE ROMANO

Position

Civil Service Title

Type of Appointment

Assignment

Effective Date

Permanent Status Date

Certification

Salary

Reason

Clerk Typist Clerk Typist

Permanent (Full-time, 11 months)

Elwood Middle School

July 1, 2015

Not applicable

Civil Service (Competitive Class)

In accord with the contract between the District and the Elwood Secretarial

Association

To fill a vacant position on the Table of

Organization

# June 18, 2015

- P-8-- Other (all compensation items are included in the 2014-2015 and 2015-16 budgets):
  - a) Recommend the Board of Education approve the following teachers for the Homework Club (Regents and Language Prep) at the Elwood-John H. Glenn High School. Compensation rate is \$66.00 per hour.
    - Maria Aiello, Solomon Buchman, Nicole Gendjoian, Patricia Iadarola, Diane Locascio, Graceanna Maiello, Allison Peiliker, Erin Roche, and Richard Rose
  - b) Recommend the Board of Education approve the following teachers for the Homework Club (Finals Prep) at the Elwood Middle School. Compensation rate is \$66.00 per hour.
    - Wendy Braxton, Denise Crean, Alessia Franco, Jessica Hasday, Nicole Litterello, Joseph Lynch-Loscalzo, Jonathan Mead, Megan Riley, Jennifer Vacchio, Danielle Whitcomb and Carolyn Zielinski
  - c) Recommend the Board of Education approve the attached Amendments to the Salary and Benefits Agreements for the following employees and authorize the Board of Education President to execute said Amendments:

Name: Gary Furman Keri Loughlin Gene Tranchino Dianne Wilkinson	Title: Assistant Superintendent Assistant Superintendent Executive Director Executive Director	Effective Date: July 1, 2014 & July 1, 2015
Tracey Benfante Kevin Conron Lorraine Dunkel Martha Hanley John McDonald Teena Nguyen Jason Winters	District Data Coordinator Micro-repair Technician School District Treasurer Micro-repair Technician Director of Facilities III Accountant Network & Systems I	July 1, 2015 July 1, 2015 July 1, 2015 July 1, 2015 July 1, 2015 July 1, 2015 July 1, 2015
Nancy Barkocy Patricia Buckley Joanne Lanzilotta Jennifer Richards-Foley Nancy Schwier	Superintendent's Secretary Confidential Secretarial Asst Confidential Principal Clerk Confidential Account Clerk Confidential Secretarial Asst	July 1, 2015 July 1, 2015 July 1, 2015 July 1, 2015 July 1, 2015

# June 18, 2015

$April\ Giardina$	$School\ Nurse$	July 1, 2015
$Lisa\ McNamara$	School Nurse	July 1, 2015
Linda Pellegrino	School Nurse	July 1, 2015
Karen Wenda	School Nurse	July 1, 2015
$Linda\ Wilson$	School Nurse	July 1, 2015

- d) Recommend the Board of Education approve the attached Employment Agreement for Louis Tuorto, Manager of the Elwood UFSD Interscholastic Athletic Program, effective July 1, 2015 through December 31, 2015.
- e) BE IT RESOLVED, that the Board of Education approve a certain memorandum of agreement with the Elwood Council of Administrators regarding the interim high school principal.
- f) Recommend the Board of Education approve Donna Fife as the Middle School Summer Reading Moderator for up to 20 hours. Compensation is \$66.00 per hour.
- g) Recommend the Board of Education approve the following employees for the Special Education Summer Program effective July 6 through August 14, 2015. Compensation is pursuant to Collective Bargaining Agreement, Employment Contract or Board Policy.

<u>Name:</u>	Position:	<u>Duration:</u>
Helen Aliano	Speech Teacher	3 weeks
Kathleen Marinelli	Speech Teacher	3 weeks
Crean, Denise Cummings, Brienne Driscoll, Noreen LoPipero, Terry Manniello, Peter Mollia, Sara Jeanne Sihksnel Laura Stergiopoulos	Teacher Assistant	3 weeks
Wenda, Karen	Nurse	3 weeks
Wilson, Linda	Nurse	3 weeks

# June 18, 2015

h) Recommend the Board of Education approve the Guidance Counselors listed below for summer employment. Compensation is 1/200<sup>th</sup> of their current annual salary per day worked.

High School: Lee Bertram, Robert Peters and Lisa Sallie Two (2) days each on 6/29/15 and 6/30/15; future summer days to be determined

Elwood Middle School: Lauren Buchholz and Todd Schwartz Not to exceed ten (10) days per Guidance Counselor: 2 days 6/29 and 30, 8 days tbd between 7/1 – 8/28/15

i) Recommend the Board of Education approve the following Special Education Coordinators for summer employment. Compensation is 1/200<sup>th</sup> of their current annual salary per day worked.

Name: Number of Days:
Veronique Hayek Up to 20 days
Margaret Mahoney Up to 20 days

j) Recommend the Board of Education approve the Social Workers listed below for summer employment. Total aggregate number of days not to exceed ten (10) days. Compensation is 1/200<sup>th</sup> of their current annual salary per day worked.

Sherine Arafat-DeJesus, Eric Neithardt and Joanna Sepp

k) Recommend the Board of Education approve the School Nurses below for summer employment. Compensation is 1/200<sup>th</sup> of the annual salary per day worked.

Name:Number of Days:April GiardinaUp to 7 daysLisa McNamaraUp to 7 daysLisa PellegrinoUp to 13 daysLinda WilsonUp to 13 days

l) Recommend the Board of Education approve Kristen McCormick, a Computer Teaching Assistant at the Elwood Middle School for up to five days of summer employment. Compensation is based on her normal hourly rate of pay as per the Teaching Assistant collective bargaining agreement.

# June 18, 2015

m) Recommend the Board of Education approve the Secretaries below for summer employment. Compensation is based on their normal daily or hourly rate of pay as per their collective bargaining agreement:

Name:	Number of Days:	
Susan DiStefano	<i>up to 15</i>	
Ann Gengenbach	up to 10	

n) Recommend the Board of Education approve the following IBI providers for the 2015-2016 school year. Compensation rate is \$66.00 per hour for teachers, \$50.00 per hour for Support Provider and \$25.00 per hour for Teaching Assistants:

Helen Aliano, Brienne Cummings, Martha DeMartini, Shannon Colligan, Jackie Layton, Gina McManus, Danielle Palma, Kerrin Serenita, Jeanne Sihksnel, Michelle Simeone, Scott Simpson, Laura Stergiopoulous, Ashley Whyte and Bonnie Wojcik.

- o) Recommend the Board of Education approve Noah Raspler as a college/summer custodial help at the rate of \$8.75 per hour.
- p) Recommend the Board of Education approve the attached addendum to the Schedule of Substitute Teachers and Nurses and Support Staff for the 2014/2015 school year.
- P-9-- Recommend the Board of Education approve the following changes in the Table of Organization:

No Recommended Actions

# ELWOOD PUBLIC SCHOOLS Elwood, New York

# BOARD OF EDUCATION PERSONNEL ACTIONS

### ADDENDUM I TO THE ORIGINAL PERSONNEL AGENDA

June 18, 2015

KEY: P-1: Position Abolition

P-2: Position Creation

P-7: Other Appointments

P-3: Resignations

P-8: Other

P-6: Tenure Appointments

P-4: Leaves

P-9: Changes in Table of Organization

P-5: Terminations

The Superintendent of Schools recommends that the Board of Education approve the following personnel action items:

#### P-8: Other

- a) BE IT RESOLVED, that the Board of Education approve a certain memorandum of agreement with the Elwood Council of Administrators, Elwood Teachers' Alliance and the Elwood Union Free School District regarding the temporary (July 1 through June 30, 2016) restructuring of the duties and responsibilities associated with the Director of Physical Education and Athletic Director. Further authorize the Board of Education President to execute same agreement.
- b) Recommend the Board of Education approve the following employees for the Special Education Summer Program effective July 6 through August 14, 2015. Compensation is pursuant to Collective Bargaining Agreement.

$SpEd\ Coor.$	6~weeks	\$72.60/hr
SpEd Coor. (sub)	6 weeks	\$72.60/hr
SpEd Coor. (sub)	6 weeks	\$72.60/hr
SpEd Coor. (sub)	$6\ weeks$	\$72.60/hr
Teacher(3-5)	6~weeks	\$66.00/hr
Teacher (MS/HS)	6~weeks	\$66.00/hr
Teacher (K-2)	6~weeks	\$66.00/hr
Teacher (sub)	6 weeks	\$66.00/hr
Teacher (sub)	6 weeks	\$66.00/hr
Teacher (sub)	6 weeks	\$66.00/hr
	SpEd Coor. (sub) SpEd Coor. (sub) SpEd Coor. (sub)  Teacher (3-5) Teacher (MS/HS) Teacher (K-2) Teacher (sub) Teacher (sub)	SpEd Coor. (sub) 6 weeks SpEd Coor. (sub) 6 weeks SpEd Coor. (sub) 6 weeks  Teacher (3-5) 6 weeks Teacher (MS/HS) 6 weeks Teacher (K-2) 6 weeks Teacher (sub) 6 weeks Teacher (sub) 6 weeks

c) Recommend the Board of Education approve Melinda Abriss, a Clerk Typist at the James H. Boyd Intermediate School for up to 10 hours of summer employment. Rate of compensation is her hourly rate of pay as per the collective bargaining agreement.



Key:

Tab 1 - Contracts

Tab 2 - Bid Awards

Tab 3 - Health Service Contracts

Tab 4 - Donations Tab 5 - Other

The Superintendent of Schools recommends that the Board of Education approve the following Business action items:

#### TAB 1: CONTRACTS

- a) Recommend the Board approve the agreement with ST. CHARLES HOSPITAL providing Athletic Trainer Services for the 2015-2016 school year; and that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.
- b) Recommend the Board approve the resolution for the LONG ISLAND SCHOOL NUTRITION DIRECTORS COOPERATIVE BID for the 2015-2016 school year; and that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.

#### TAB 2: BID/RFP AWARDS

a) WHEREAS, on May 12, 2015 bids were opened for the Site Improvements at the James H. Boyd Intermediate School Project, and WHEREAS, the Board of Education has determined that due to irregularities in the receipt of bids, it is in its best interests to reject said bids and re-advertise.
NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby rejects the bids it received on May 12, 2015.

#### TAB 3: HEALTH SERVICE CONTRACTS NONE

#### **TAB 4: DONATIONS**

- a) Recommend the Board accept the TARGET TAKE CHARGE OF EDUCATION donation totaling \$190.87 funding cultural arts at JAMES H. BOYD INTERMEDIATE SCHOOL. The appropriate revenue and expenditure budget codes will be adjusted accordingly.
- b) Recommend the Board accept the **STOP & SHOP A+ REWARDS** donation totaling \$237.69 funding cultural arts at **JAMES H. BOYD INTERMEDIATE SCHOOL**. The appropriate revenue and expenditure budget codes will be adjusted accordingly.
- c) Recommend the Board accept the STOP & SHOP A+ REWARDS donation totaling \$725.94 funding cultural arts at HARLEY AVENUE PRIMARY SCHOOL. The appropriate revenue and expenditure budget codes will be adjusted accordingly.

- d) Recommend the Board accept the ELWOOD ATHLETIC CLUB (EAC) donation totaling \$1,008.80 funding expenses related to the Buildings & Grounds Department in support of Community Day. The appropriate revenue and expenditure budget codes will be adjusted accordingly.
- e) Recommend the Board accept the **ASTORIA BANK/HUNTINGTON ARTS COUNCIL** grant of \$50 awarded to a student of **JAMES H. BOYD INTERMEDIATE SCHOOL** for artwork selected "Best in Grade" in this year's Huntington Tulip Festival Art Contest. Per their request, this award will fund the **JAMES H. BOYD INTERMEDIATE SCHOOL** art materials & supplies code. The appropriate revenue and expenditure budget codes will be adjusted accordingly.
- f) Recommend the Board accept the HARLEY AVENUE PRIMARY SCHOOL PTA donation totaling \$9,984.70 funding cultural arts for the 2014-2015 school year at HARLEY AVENUE PRIMARY SCHOOL. The appropriate revenue and expenditure budget codes will be adjusted accordingly.
- g) Recommend the Board accept the JAMES H. BOYD SCHOOL PTA donation totaling \$11,442.11 funding cultural arts for the 2014-2015 school year at JAMES H. BOYD INTERMEDIATE SCHOOL. The appropriate revenue and expenditure budget codes will be adjusted accordingly.

### TAB 5: OTHER

- a) BE IT RESOLVED, that the BOARD OF EDUCATION OF ELWOOD UNION FREE SCHOOL DISTRICT, IN THE COUNTY OF SUFFOLK, NEW YORK, as follows: Hereby appoints the firm of BBS ARCHITECTS & ENGINEER, P.C. for the purpose of providing engineering services in support of a potential Energy Performance Contract for the ELWOOD UNION FREE SCHOOL DISTRICT in accordance with the terms and conditions of the attached Agreement; BE IT FURTHER RESOLVED, that the BOARD OF EDUCATION OF ELWOOD UNION FREE SCHOOL DISTRICT hereby authorizes the Board President to execute such Agreement between the Board of Education and BBS ARCHITECTS & ENGINEER, P.C.
- b) **BE IT RESOLVED**? that the Board of Education authorizes the re-establishment and continuation of the following reserves:
  - 1. **Employee Benefit Accrued Liability Reserve** in an amount not to exceed \$1,000,000. Said amount will be funded from undesignated fund balance and appropriations remaining from the 2014-2015 budget.
  - 2. **Retirement Contribution Reserve** in an amount not to exceed \$500,000. Said amount will be funded from undesignated fund balance and appropriations remaining from the 2014-2015 budget.
  - 3. **Unemployment Reserve** in an amount not to exceed \$400,000. Said amount will be funded from undesignated fund balance and appropriations remaining from the 2014-2015 budget.
- c) **BE IT RESOLVED**, that the Board of Education authorizes the withdrawal of funds from **Employee Benefit Accrued Liability Reserve** for the payment of unused sick leave for all retirees in the 2014-2015 school year up to an amount of \$200,000.

- d) Recommend the Board approve the **John H. Glenn Football** team trip to attend camp at **Fresh Air Fund/Sharpe Reservation** from August 20-25, 2015. Anticipated donations will be included on future agendas.
- e) Recommend the Board approve the **John H. Glenn Volleyball** trips to Burnt Hills, NY on September 10-11, 2015 and September 17-18, 2015 and to Horseheads, NY on October 16-17, 2015 for **Volleyball Tournaments**. Anticipated donations from Elwood Athletic Club will be included on future agendas.
- f) Recommend the Board approve the disposal request dated May 13, 2015 of various library books at **ELWOOD MIDDLE SCHOOL** due to condition and/or relevancy.
- g) Recommend the Board approve the disposal request dated June 4, 2015 of various library books at **JOHN H. GLENN HIGH SCHOOL** due to condition and/or relevancy.



Key: Tab 1 - Contracts

Tab 2 - Bid Awards

Tab 3 - Health Service Contracts

Tab 4 - Donations

Tab 5 - Other

The Superintendent of Schools recommends that the Board of Education approve the following Business action items:

# **TAB 4: DONATIONS**

a) Recommend the Board accept the donation of services from **Anastasio's Mason Supply** via **HARLEY AVENUE PRIMARY SCHOOL PTA** to repair the broken kindergarten planter in front of **HARLEY-AVENUE PRIMARY SCHOOL.**