ELWOOD PUBLIC SCHOOLS Elwood, New York

BOARD OF EDUCATION REORGANIZATION MEETING

July 1, 2015 – Elwood Middle School Auditorium – 7:30 p.m.

REORGANIZATION AGENDA

The District Clerk will preside.

CALL TO ORDER

- I. Pledge of Allegiance
- II. Administration of Oath of Faithful Performance of Office to Newly Elected Board Trustees

Newly elected Trustees Heather Mammolito and James Tomeo to be administered Oath [Public Officers Law, Sections 10 and 30 and New York State Constitution, Article XIII-1].

OATH OF FAITHFUL PERFORMANCE OF OFFICE

"I do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New York, and that I will faithfully discharge the duties of the Office of Trustee according to the best of my ability."

III. Election of Board President and Vice President

1. Election of President [Ed. Law 1701, 2504, 2563]. Oath to be administered.

OATH OF FAITHFUL PERFORMANCE OF OFFICE

"I do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New York, and that I will faithfully discharge the duties of the Office of President of the Board of Education according to the best of my ability."

From this point, the newly elected President will assume the chair.

2. Election of Vice President [Ed. Law 1701, 2504]. Oath to be administered.

OATH OF FAITHFUL PERFORMANCE OF OFFICE

"I do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New York, and that I will faithfully discharge the duties of the Office of Vice President of the Board of Education according to the best of my ability."

IV. Administration of Oath of Faithful Performance of Office to Superintendent of Schools

Peter C. Scordo to be administered Oath [Public Officers Law, Sections 10 and 30 and New York State Constitution, Article XIII-1]. District Clerk to administer Oath.

OATH OF FAITHFUL PERFORMANCE OF OFFICE

"I do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New York, and that I will faithfully discharge the duties of the Superintendent of Schools according to the best of my ability."

V. Appointment of Officers

Recommend the Board make the following appointments:

District Clerk [Ed. Law 2114, 2130, 2503;
 Commissioner's Regulations 170.2]Nancy Mancini

OATH OF FAITHFUL PERFORMANCE OF OFFICE

"I do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New York, and that I will faithfully discharge the duties of the District Clerk according to the best of my ability."

2. Alternate District Clerk......Keri Loughlin

OATH OF FAITHFUL PERFORMANCE OF OFFICE

"I do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New York, and that I will faithfully discharge the duties of Alternate District Clerk according to the best of my ability."

2. District Treasurer [Ed. Law 2114, 2130, 2503; Commissioner's Regulations 170.2]Lorraine Dunkel

OATH OF FAITHFUL PERFORMANCE OF OFFICE

"I do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New York, and that I will faithfully discharge the duties of the Treasurer according to the best of my ability."

VI. Other Appointments

Recommend the Board make the following appointments and set respective salaries, fees or retainers for 2015/2016:

1.	Purchasing Agent [Commissioner's Regulations 170.2]Keri Loughlin	
2.	Deputy Treasurer	
3.	Deputy Purchasing Agent [Commissioner's Regulations 170.2]Jennifer Richards	
4.	External AuditorTBD (pending RFP)	
5.	Internal Auditor TBD (pending RFP)	
6.	Claims AuditorCerini & Associates, LLP	(TAB A)
7.	General CounselIngerman Smith LLP	(TAB B)
8.	Special Education CounselFrazer & Feldman	(TAB C)
9.	School Physician [Ed. Law 902, 1709-21; Commissioner's Regulations 136Scott Gross, M.D.	(TAB D)
10.	Bond CounselHawkins Delafield & Wood, LLP	(TAB E)
11.	Fiscal AdvisorCapital Markets Advisors, LLC (CMA)	(TAB F)
12.	Third Party Administrator a. Workers' Compensation	(TAB G)
	b. Workers' Compensation TrusteeKeri Loughlin AlternateLorraine Dunkel	
13.	Insurance and Bond BrokerNew York State Insurance Reciprocal (NYSIR)	(TAB H)
14.	Architect of RecordTBD (pending RFP)	
15.	Central Treasurer - Extraclassroom Activity Fund [Ed. Law 2503; Commissioner's Regulations 172.4]High SchoolLaura Irace Middle SchoolAlfred Adamo	
16.	Records Access OfficerKeri Loughlin [Public Officers Law 878(b)(ii)]	

17.	Records Management Officer [Commissioner's Regulations 185.2(a)(1)Keri Loughlin
18.	Asbestos (LEA) Designee [AHERA, Public Law 99-519] and Integrated Pest Management Coordinator [Commissioner's Regulations 155.4 (d)(2)
19.	Compliance Officer §504Dr. Gary Furman
20.	Title IX Hearing Officers a. DistrictPamela Fine b. DistrictEileen Kelly-Gorman c. Building Level HarleyElissa Toubin BoydDr. Denise Toscano Middle SchoolDr. Hugh Gigante High SchoolDr. James Ruck
21.	Designated Educational Officer for Project Save
22.	Medicaid Compliance OfficerKeri Loughlin
23.	Student Residency OfficerKeri Loughlin
24.	Homeless Student LiaisonKeri Loughlin [Board Policy 5151 and Administrative Regulation 5151-R]
25.	Supervisor of the Register of AttendanceTracey Benfante [Board Policy 5011]
26.	Dignity Act Coordinators a. District

VII. Designations

1. Recommend the Board designate the following banks as depositories for funds, each bank having a \$25 million limit which may be kept on deposit at any time, and that the banks be authorized to recognize the signatures of the officers as listed in the payment of funds or the transaction of business of said school district

accounts for the fiscal year July 1, 2015 to June 30, 2016:

General Accounts -- requiring one authorized signature (the Treasurer):

- TD Bank
- J.P. Morgan Chase Bank
- Capital One Bank
- Flushing Bank

<u>Extraclassroom Activity Funds at the Middle School and High School -- requiring two authorized signatures (Principal and Central Treasurer):</u>

J.P. Morgan Chase Bank

EXCEPTION TO THE ABOVE: If any payment exceeds \$5,000, the check must be signed by the District Treasurer or Deputy Treasurer and the Superintendent or Assistant Superintendent for Business.

Such checks will therefore have two (2) signatures. Also, checks for administrators and other staff exceeding \$500 must be signed by the District Treasurer and either the Deputy Treasurer or the Superintendent. Checks drawn on activity funds shall require any two of the following signatures: Superintendent, appropriate faculty advisor, appropriate central activity fund treasurer or school district treasurer.

 Recommend the Board designate NEWSDAY and LONG ISLANDER/RECORD as the official district newspapers [Ed. Law 2004; General Municipal Law 103].

VIII. Authorizations

- 1. Recommend the Board authorize the Superintendent of Schools to certify payrolls [Commissioner's Regulations 170.2; Ed. Law 1720, 2523].
- 2. Recommend the Board authorize a surety bond for the following employees in excess of the dishonesty coverage (faithful performance) of \$100,000:

Treasurer \$1,000,000
Assistant Superintendent/Business \$1,000,000
District Clerk \$250,000

 Recommend the Board authorize the establishment of Petty Cash funds and designate respective custodians for each fund for the 2015/16 school year, as follows:

Central Administration	\$100.00	Teena Nguyen
Senior High School	\$100.00	Irene Dougherty
Elwood Middle School	\$100.00	Tracey Conter
Harley Avenue Primary	\$100.00	Deborah Karle
		Maria Colarossi
Buildings and Grounds	\$100.00	Kathleen Fanara

- 4. Recommend the Board authorize the Superintendent of Schools to approve budget transfers not to exceed \$5,000 [Commissioner's Regulations 170.2(1)]; budget transfers in excess of \$5,000 require the approval of the Board of Education and two signatures: the Superintendent of Schools and the School Board President. [Board Policy 6150]
- 5. Recommend the Board authorize the Superintendent of Schools to take action on administrative and teacher requests to attend conferences, conventions and workshops within the limits of the 2015/16 budget appropriations and in accordance with Board Policy [General Municipal Law 77-b].

IX. Other

- Recommend the Board re-adopt all Board of Education Policies in effect during the previous school year, including the Code of Conduct (Policy 5300).
- 2. Recommend the Board establish the mileage reimbursement rate to be the IRS standard mileage rate per mile for business miles driven.
- 3. Recommend the Board delegate to the Superintendent and each building principal the power to suspend a student for a period not to exceed five (5) consecutive school days at any one time [Ed. Law 3214].
- 4. Recommend the Board adopt the following Resolution: BE IT RESOLVED, that each of the religious holidays designated by the Commissioner of Education during the school year 2015/16 on which school must be held, be eliminated from the 2015/16 State aid attendance worksheet, if it is in the best interest of the district.
- 5. Recommend the Board re-establish an Audit Advisory Committee (Policy 6690) for the 2015/16 school year, re-adopt the charter [Board Policy 6690-E] and appoint the following members to the Committee for the 2015/16 school year: William M. Comeau Andrew L. Kaplan Michael Kaszubski Michael LaMena Kenneth Rubin
- 6. Recommend the Board approve the resolution adopting Section 18 of the (TAB J) Public Officers Law of the State of New York (supplemental indemnification).
- 7. Recommend the Board approve the members of the Committee on Special Education for the 2015/16 school year.
- 8. Recommend the Board approve the members of the Committee on (TAB L) Preschool Special Education for the 2015/2016 school year.
- 9. Recommend the Board approve the list of Surrogate Parents for the 2015/2016 CSE/CPSE meetings [Commissioner's Regulations 200.2(e)(2)].
- 10. Recommend the Board appoint Impartial Hearing Officers for the 2015/16 CSE/CPSE meetings from the most current certified list maintained in the New York State Impartial Hearing Reporting System. [Commissioner's Regulations 200.2(e)(1)(ii).
- 11. Recommend the Board appoint Jay Siegel and Robert Simmelkjaer as Hearing Officers for Civil Service Law, Section 75 proceedings.

X. Adjournment

(TAB I)

(TAB K)

(TAB M)

ELWOOD PUBLIC SCHOOLS Elwood, New York **BOARD OF EDUCATION PUBLIC FORUM ON INTERNET SAFETY POLICY 4526.1** July 1, 2015 – Elwood Middle School Auditorium Public Forum on proposed changes to Internet Safety Policy 4526.1 in accordance with the Smart Schools Bond Act. (TAB N)

ELWOOD PUBLIC SCHOOLS Elwood, New York

BOARD OF EDUCATION REGULAR BUSINESS MEETING

July 1, 2015 - Elwood Middle School Auditorium

AGENDA

A. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)

(TAB O)

- 1. Business Meeting June 18, 2015
- 2. Special Meeting -- June 22, 2015
- **B.** <u>COMMENDATIONS</u> This section of the agenda gives the Board of Education an opportunity to publicly recognize and commend individuals for outstanding accomplishments or contributions made to the Elwood School District. (*Deferred until schools reopen.*)

C. BOARD RECOGNITION OF DONATIONS

- 1. James O'Brien donation of four benches installed on the grounds of Elwood-John H. Glenn High School as part of his Eagle Scout project
- 2. Stop & Shop A+ Rewards donations:
 - a. \$140.97 to fund cultural arts for 2014-15 at Elwood-John H. Glenn High School
 - b. \$849.75 to fund cultural arts for 2014-15 at Elwood Middle School
- 3. Donation from high school football parents and the JGHS Football Alumni Association to refurbish the scoreboard
- 4. Elwood SEPTA donation of \$300 to complete the Final Review Program offerings at Elwood Middle School for the 2014-15 school year
- 5. Target "Thanks a Billion" donations:
 - a. \$200 to fund cultural arts for 2014-15 at Harley Avenue Primary School
 - b. \$150 to fund cultural arts for 2014-15 at James H. Boyd Intermediate School
- 6. Futeran family donation of a large outdoor storage box for the Harley Avenue Primary School playground
- D. <u>REPORT FROM THE SUPERINTENDENT OF SCHOOLS/SUPERINTENDENT'S COMMENTS REGARDING TONIGHT'S AGENDA</u> Peter C. Scordo
- E. <u>RESIDENTS' REMARKS</u> The Board encourages all residents to attend its meetings, and this section of the agenda affords them the opportunity to speak. Persons wishing to speak should identify themselves and any organization they represent at the meeting. Comments should relate to school matters, and they should be kept as brief as possible and may not exceed three minutes (Board Policy 3452). Public discussion of matters relating to staff, students, or others at which their reputations, privacy or right to due process could be in some way violated is prohibited. (30 minutes)
- F. PRESENTATIONS -- (No Recommended Items)

G. DISCUSSION ITEMS

- 1. Superintendent search update
- 2. Highlighting donations
- 3. School Board liaisons to Board committees/subcommittees
- 4. Board of Education business meeting and workshop format
- 5. Parameters for establishing 2015-16 Board of Education goals

H. FINANCIAL MATTERS

1. Recommend the Board approve the budget transfers.

(TAB P)

I. ACTION ITEMS

BE IT RESOLVED THAT, upon the recommendation of the Superintendent of Schools, the the following business matters be approved:

1. Personnel Agenda – as per attached

(TAB Q)

2. Special Education

a. Recommend the Board approve the Committee on Special Education's recommendations for students' classifications/placements and/or discontinuance of services:

Submitted to the Board	Meeting Dates
June 9	February 23; March 24, 25, 26; April 23; May 13
June 12	April 27
June 15	March 6; April 22; May 4, 5, 12 (2 meetings);
	June 10 (2 meetings)
June 23	February 9, 11, 13, 24 (3 meetings); March 9, 11,
	12, 20; April 14, 17, 22 (3 meetings); May 4, 5,
	29 (2 meetings); June 2, 3 (3 meetings), 5 (3
	meetings), 10 (2 meetings), 12 (2 meetings), 18

 Recommend the Board approve the Committee on Preschool Special Education's recommendations for student's classifications/placements and/or discontinuance of services:

Submitted to the Board	<u>Meeting Dates</u>
June 11	April 13; June 2 (2 meetings)
June 12	March 31; April 15, 28 (2 meetings); May 15
June 17	April 14 (2 meetings), 21; May 15, 19
June 18	April 24
June 19	April 23, 24, 28
June 22	March 31: April 13, 14 (2 meetings), 21, 24

3. Recommend the Board adopt revised policy 4526.1 Internet Safety (first reading).

(see TAB N)

- 4. Recommend the Board adopt the following textbook for AP U.S. History: (TAB R)
 Henretta, Hinderaker, Edwards, Self. America's History. Boston, MA: Bedford St. Martin, 2014.
- 5. Recommend the Board approve Board liaisons to the various Board Committees and Subcommittees.
- 6. Business Agenda as per attached

(TABS)

J. ITEMS NOT LISTED ON AGENDA

K. COMMUNICATIONS

L. RESIDENTS' REMARKS

Remarks are limited to items voted on and/or discussed at this business meeting. Persons wishing to speak should identify themselves and any organization they represent at the meeting. Comments should be kept as brief as possible and may not exceed three minutes (Board Policy 3452). Public discussion of matters relating to staff, students, or others at which their reputations, privacy or right to due process could be in some way violated is prohibited. (30 minutes)

M. EXECUTIVE SESSION

- 1. Negotiations
- 2. Personnel
- 3. Legal Matters

N. ADJOURNMENT

ELWOOD PUBLIC SCHOOLS Elwood, New York

BOARD OF EDUCATION PERSONNEL ACTIONS Schedule A

July 1, 2015

KEY: P-1: Position Abolition P-6: Tenure Appointments
P-2: Position Creation P-7: Other Appointments

P-3: Resignations P-8: Other

P-4: Leaves P-9: Changes in Table of Organization

P-5: Terminations

The Superintendent of Schools recommends that the Board of Education approve the following personnel action items:

P-1-- Position Abolitions: No Recommended Actions

P-2-- Position Creations: No Recommended Actions

P-3-- Resignations:

A) Instructional

1) PIETRINA POSTORINO

Position Teaching Assistant (Computers)
Assignment Elwood-John H. Glenn High School
Effective Date June 30, 2015
Reason Resignation

2) PETER C. SCORDO

Position Superintendent
Assignment District Office
Effective Date June 30, 2016
Reason Retirement

3) ASHLEY WHYTE

Position Teaching Assistant
Assignment Harley Avenue Primary School
Effective Date June 30, 2015
Reason Resignation

B) Civil Service No Recommended Actions

P-4-- Leaves:

A) Instructional

1) JEAN CIPOLLA

Position Mathematics Teacher
Assignment Elwood-John H. Glenn High School
Effective Date September 1, 2015 through June 30, 2016
Recommendation 60% Leave of Absence
Reason Personal

B) Civil Service No Recommended Actions

July 1, 2015

P-5-- Terminations:

No Recommended Actions

P-6-- Tenure Appointments:

No Recommended Actions

P-7-- Other Appointments:

A) Instructional (Pursuant to New York State Education Law Section 3013, the following employees are being appointed to full time positions):

1) SCOTT BRENNAN

Position Business and Social Studies Teacher

Type of Appointment Full-time (1.0 FTE)
Assignment Elwood-John H. Glenn High School

Effective Date September 1, 2015

Certification Permanent Business and Distributive Education

and Social Studies

Expiration Date August 31, 2017 (Social Studies)
Tenure Eligibility September 1, 2017 (Social Studies)

Tenure Area Business and Social Studies

Salary MA, Step 7.5

Action Requested Recall from the Preferred Eligibility List –
Business and Social Studies tenure areas (BOE

action on 8/28/12) to active employment pursuant

to Section 2510 of NYS Education Law

Reason To fill a vacant position on the Table of

Organization

2) RENEE SPANOS

Position Elementary Teacher Type of Appointment Full-time (1.0 FTE)

Assignment James H. Boyd Intermediate School

Effective Date September 1, 2015

Certification Permanent Pre-Kindergarten, Kindergarten and

Grades 1-6 and Initial Students With Disabilities

(Grades 1-6)

Expiration Date
Tenure Eligibility
Tenure Area
Salary

Not Applicable
On Tenure
Elementary
MA+30, Step 9

Action Requested Recall from the Preferred Eligibility List –

Elementary (BOE action on 6/10/10) to active employment pursuant to Section 2510 of NYS

Education Law

Reason To fill a vacant position on the Table of

July 1, 2015

3) CHRIS WARREN

Position

Art Teacher

Type of Appointment

Full-time (1.0 FTE)

Assignment

James H. Boyd Intermediate School and Elwood-

John H. Glenn High School

Effective Date

September 1, 2015

Certification

Permanent Art and Initial Business and

Marketing

Expiration Date Tenure Eligibility Not Applicable On Tenure

Tenure Area

Art

Salary

MA+75, Step 10.5

Action Requested

Recall from the Preferred Eligibility List – Art tenure area (BOE action on 7/5/11) to active

employment pursuant to Section 2510 of NYS **Education Law**

Reason

To fill a vacant position on the Table of

Organization

B) Instructional (Regular Appointments)

1) LAUREN BOVEⁱ

Position

Elementary Teacher

Type of Appointment

Probationary

Assignment

James H. Boyd Intermediate School

Effective Date Certification

Retro to December 8, 2014

Permanent Pre-Kindergarten, Kindergarten and

Expiration Date

Grades 1-6 December 7, 2018

Tenure Eligibility Tenure Area

December 8, 2018 Elementary

Salary

MA, Step 3.5

Reason

Pursuant to NYS Education Law Section 3012, appointment is retroactive to the first day of regular substitute status. To fill a vacant position on the Table of Organization

2) NICOLE CORREIAi

Position

American Sign Language Teacher

Type of Appointment

Probationary

Assignment

Elwood-John H. Glenn High School

Effective Date

September 1, 2015

Certification Expiration Date Professional American Sign Language 7-12

Tenure Eligibility

August 31, 2019 September 1, 2019 Foreign Language

Tenure Area Salary

MA, Step 6.5

Reason

To fill a vacant position on the Table of

i This individual must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years and cannot have an APPR composite rating of Ineffective in the last year of his or her probationary appointment to be granted or considered for tenure.

July 1, 2015

3) ELENA FERRIOLO

Position LOTE (Italian) Teacher

Type of Appointment Probationary

Assignment Elwood-John H. Glenn High School

Effective Date August 31, 2015

Initial Italian 7-12, Italian Grades 1-6 Extension Certification

> and Spanish 7-12 August 30, 2019 August 31, 2019

Expiration Date Tenure Eligibility Foreign Language Tenure Area MA+15, Step 2 Salary

To fill a vacant position on the Table of Reason

Organization

4) ERICA GIORDANOi

Position Mathematics Teacher

Type of Appointment Probationary

Assignment Elwood Middle School Effective Date September 1, 2015 Initial Mathematics 7-12 Certification Expiration Date August 31, 2019

Tenure Eligibility September 1, 2019 Tenure Area Mathematics Salary BA, Step 1.5

To fill a vacant position on the Table of Reason

Organization

5) RICHARD GREENING, JR. i

Position Science Teacher Type of Appointment Probationary

Assignment Elwood Middle School and Elwood-John H. Glenn

High School

September 1, 2015 Effective Date

Initial Earth Science 7-12 Certification Expiration Date August 31, 2019

Tenure Eligibility September 1, 2019

Tenure Area Science

Salary MA+30, Step 3.5

Reason To fill a vacant position on the Table of

i This individual must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years and cannot have an APPR composite rating of Ineffective in the last year of his or her probationary appointment to be granted or considered for tenure.

July 1, 2015

6) JONATHAN GUERCIOⁱ

Special Education Teacher Position

Type of Appointment Probationary

Assignment Elwood Middle School Effective Date August 31, 2015

Certification Initial Childhood Education (Grades 1-6),

Students With Disabilities (Grades 1-6), Students With Disabilities – Grades 7-12-Generalist and

English Language Arts 7-12

August 30, 2019 Expiration Date August 31, 2019 Tenure Eligibility Tenure Area Special Education MA+15, Step 2.5 Salary

Reason To fill a vacant position on the Table of

Organization

7) GLENN HABIBIⁱ

Position Mathematics Teacher Type of Appointment Regular Substitute

Assignment Elwood-John H. Glenn High School

Effective Date August 30, 2015

Certification Initial Mathematics 7-12

Expiration Date June 30, 2016 or earlier at District discretion

Tenure Eligibility Not Applicable Tenure Area Mathematics Salary MA, Step 2

To fill a vacant position on the Table of Reason

Organization and as created by a leave of absence

8) SAMANTHA HEUERⁱ

> Position Mathematics and Special Education Teacher

Type of Appointment Probationary

Assignment Elwood-John H. Glenn High School Effective Date August 31, 2015

Certification Initial Mathematics 7-12, Students With

> Disabilities -Grades 7-12-Matematics and Severe or Multiple Disabilities Annotation Extension

August 30, 2019 **Expiration Date** August 31, 2019 Tenure Eligibility

Mathematics Tenure Area MA. Step 2.5 Salary

To fill a vacant position on the Table of Reason

i This individual must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years and cannot have an APPR composite rating of Ineffective in the last year of his or her probationary appointment to be granted or considered for tenure.

July 1, 2015

9) ELIZABETH JEAN-LOUIS

Position

Type of Appointment

Assignment Effective Date

Certification

Expiration Date Tenure Eligibility

Tenure Area

Salary

Reason

Organization

MA, Step 4.5

ESL

Probationary

August 29, 2015

August 28, 2019

August 29, 2019

To fill a vacant position on the Table of

Elwood-John H. Glenn High School

Childhood Education (Grades 1-6)

English to Speakers of Other Languages Teacher

Initial English to Speakers of Other Languages;

10) ADRIENNE NASSERⁱ

Position

Type of Appointment

Assignment

Effective Date Certification

Expiration Date Tenure Eligibility

Tenure Area

Salary

Reason

Guidance Counselor (Teacher)

Probationary

Elwood-John H. Glenn High School

September 1, 2015

Permanent School Counselor

August 31, 2018 September 1, 2018

Guidance

MA+15, Step 9.5

To fill a vacant position on the Table of

Organization

11) CAROLYN POLLINAi

Position

Type of Appointment

Assignment Effective Date

Certification Expiration Date

Tenure Eligibility

Tenure Area

Salary Reason Guidance Counselor (Teacher)

Probationary

Elwood-John H. Glenn High School

August 31, 2015

Permanent School Counselor

August 30, 2018 August 31, 2018

Guidance

MA+60, Step 12

To fill a vacant position on the Table of

i This individual must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years and cannot have an APPR composite rating of Ineffective in the last year of his or her probationary appointment to be granted or considered for tenure.

July 1, 2015

12) LESLIE SEILBACKi

Position

Type of Appointment

Assignment Effective Date

Certification

Expiration Date Tenure Eligibility

Tenure Area

Salary Reason **Elementary Teacher**

Probationary

Harley Avenue Primary School

August 30, 2015

Initial Childhood Education (Grades 1-6) and

Early Childhood Education (Birth -2)

August 29, 2019 August 30, 2019 Elementary MA, Step 3

To fill a vacant position on the Table of

Organization.

C) Civil Service:

No Recommended Actions

P-8-- Other (all compensation items are included in the 2015-16 budget):

- a) Recommend the Board of Education approve the correction of the annual salary for Lori Fornaro, a Science Teacher, approved at the April 16, 2015 Board of Education meeting, from MA, Step 7 to MA+30, step 7.
- b) Recommend the Board of Education approve Paul Lasurdo, a Music Teacher at the Elwood Middle School for an additional 0.2 FTE bringing his total FTE to 1.2 for the 2015/2016 school year. This additional staff is within the Table of Organization.
- c) Recommend the Board of Education approve the following employees for up to ten (10) days each to participate in Committee on Special Education (CSE) meetings this summer. Compensation is 1/200th of current annual salary.

Helen Aliano, Susan Campo, Moira Citko and Michelle Schlieben

d) Recommend the Board of Education approve Danielle Sullivan as an ESL Teacher for the ESL Summer Program effective July 6 through July 24, 2015 at the compensation rate of \$66 per hour.

i This individual must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years and cannot have an APPR composite rating of Ineffective in the last year of his or her probationary appointment to be granted or considered for tenure.

July 1, 2015

- e) Recommend the Board of Education approve Eric Bellamore as a permanent substitute at the Elwood Middle School effective October 1, 2015 through May 15, 2016. Compensation rate is \$120 per day.
- f) Recommend the Board of Education approve Beverly Vezer as a permanent substitute at the Elwood Middle School effective September 1, 2015 through May 15, 2016. Compensation rate is \$120 per day.
- g) Recommend the Board of Education approve the attached Schedule of Interscholastic Coaches for the fall season of the 2015/2016 school year.
- h) Recommend the Board of Education approve \$32.52 per hour as the rate of pay for Linda Schmidt for up to ten (10) days of training in the Curriculum Office after her retirement.
- i) Recommend the Board of Education approve \$27.33 per hour as the rate of pay for Joanna Smiloff for up to ten (10) days of training in the main office of the Elwood Middle School after her retirement.
- j) Recommend the Board of Education approve the annual salary for Nancy Mancini, District Clerk, to be \$10,654 for the 2015/2016 school year.
- k) Recommend the Board of Education approve Michael McDermott and Sebastian Morales as college/summer custodial help at the compensation rate of \$8.75 per hour.
- P-9-- Recommend the Board of Education approve the following changes in the Table of Organization:

No Recommended Actions

FALL SEASON

COACHING RECOMMENDATIONS FOR

ELWOOD-JOHN H. GLENN HIGH SCHOOL AND ELWOOD MIDDLE SCHOOL 2015 - 2016

		2015 - 2016		
HIGH SCHOOL				
	SPORT	COACH	STEP	STIPEND
	FOOTBALL			
	Varsity	David Shanahan	4	\$9,460
	Varsity Assistant	Todd Schwartz	4	\$6,594
	Varsity Assistant	Matt Cerullo	4	\$6,594
	Volunteer Vars. Asst.	Fred Fusaro		
	Volunteer Vars. Asst.	Ron Wilson		
	JV	Jordan Ioviero	4	\$6,594
	JV Assistant	Adam Goudreau	1	\$5,105
	BOYS SOCCER	NOTE: UNIQUE DESCRIPTION		
	Varsity	Louis Hanner	4	\$7,310
	JV	TBA	4	\$,5447
	GIRLS SOCCER			
	Varsity	Shannon Colligan	4	\$7,310
	JV	Charles Rogener	4	\$5,447
	BOYS CROSS COUNTRY			The second
	Varsity	Joseph Burke	4	\$7,310
	GIRLS CROSS COUNTRY			
	Varsity	Jennifer Vacchio	1	\$6,672
	GIRLS TENNIS			
	Varsity	Frank Schiraldi	4	\$6,594
	JV	Pamela Hanuszek	4	
	J V	rameta rianuszek	4	\$4,875
	BOYS & GIRLS GOLF			
	Varsity	Joseph Pace	4	\$5,732
	GIRLS VOLLEYBALL			
	Varsity	Kevin Harrington	4	\$8,027
	JV	TBA	4	\$5,948
	CHEERLEADING			
	Varsity	Ashleen Betts	2	\$4,180
	JV	TBA	4	\$3,441
MIDDLE SCHO	201			
MIDDLE SCHO	JOL			
	FOOTBALL	Jonathan Guercio – Head	4	\$5,303
		Kevin Lavey - Assistant	4	\$4,588
		Darren Szokoli - Assistant	4	\$4.588
	BOYS SOCCER	Kenneth Mulvihill	4	\$4,442
	GIRLS SOCCER	Sean McGinty	4	\$4,442
	BOYS & GIRLS CROSS COUNTRY	Patrick Burke	4	\$4,442
	GIRLS TENNIS	Stephen Robins	4	\$4,442
	CHEERLEADING	Jill Locascio	4	\$2,294
				ASSESSED VI

ELWOOD PUBLIC SCHOOLS Elwood, New York



BOARD OF EDUCATION PERSONNEL ACTIONS

ADDENDUM I TO THE ORIGINAL PERSONNEL AGENDA

July 1, 2015

KEY:

P-1: Position Abolition

P-2: Position Creation

P-3: Resignations

P-4: Leaves P-5: Terminations P-6: Tenure Appointments P-7: Other Appointments

P-8: Other

P-9: Changes in Table of Organization

The Superintendent of Schools recommends that the Board of Education approve the following personnel action items:

P-3-- Resignations:

A) Instructional

1) GILLIAN CANDELARIA

Position Assignment Effective Date

Reason

Special Education Teacher

Elwood-John H. Glenn High School

June 27, 2015 Resignation

B) Civil Service

No Recommended Actions

P-7-- Other Appointments:

A) Instructional:

1) JENNIFER CAPELLAi

Position

Type of Appointment

Assignment

ESL Teacher Probationary

James H. Boyd Intermediate School and Elwood

Middle School

Effective Date

Certification

August 30, 2015

Permanent English to Speakers of Other

Languages, Professional School District Leader

and Initial School Building Leader

Expiration Date Tenure Eligibility

Tenure Area

Salary

Reason

August 29, 2018

August 30, 2018 ESL

MA+45, Step 5

To fill a vacant position on the Table of

i This individual must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years and cannot have an APPR composite rating of Ineffective in the last year of his or her probationary appointment to be granted or considered for tenure.

July 1, 2015

2) GRACEANNA MAIELLO

Position
Type of Appointment

Assignment
Effective Date
Certification
Expiration Date
Tenure Eligibility

Tenure Area Salary Reason Italian Teacher Part-time (0.2 FTE)

Elwood-John H. Glenn High School

September 1, 2015 Permanent Italian 7-12

June 30, 2016 or earlier at District discretion

Not applicable Foreign Language MA+60, Step 2

To fill a vacant position on the Table of

Organization

3) CATHERINE SALAMONEⁱⁱ

Position

Type of Appointment

Assignment Effective Date Certification

Expiration Date Tenure Eligibility

Tenure Area

Salary Reason ESL and French Teacher

Probationary

Elwood-John H. Glenn High School

August 31, 2015

Professional English to Speakers of Other

Languages and French 7-12

August 30, 2019 August 31, 2019

ESL

MA, Step 5.5

To fill a vacant position on the Table of

Organization

B) Civil Service:

No Recommended Actions

P-8-- Other (all compensation items are included in the 2015-16 budget):

- a) Recommend the Board of Education approve Nicole Borrelli and Francesca Shoemaker as permanent substitutes at the Elwood-John H. Glenn High School effective October 1, 2015 through May 15, 2016. Compensation rate is \$120 per day.
- b) Recommend the Board of Education approve Kevin Dluginski and Pietrina Postorino as Teaching Assistants for the ESL Summer Program effective July 6, 2015 through July 24, 2015. Compensation rate is their hourly rate pursuant to their collective bargaining agreement.
- c) Recommend the Board of Education approve an additional three weeks for Jeanne Sihksnel and Laura Stergiopoulos as Teaching Assistants for the Special Education Summer Program. Compensation rate is their hourly rate pursuant to their collective bargaining agreement.

ii This individual must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years and cannot have an APPR composite rating of Ineffective in the last year of his or her probationary appointment to be granted or considered for tenure.

July 1, 2015

d) Recommend the Board of Education approve the following teachers for the Curriculum Writing Projects. Compensation is \$66.00 per hour.

<u>Kind. Math:</u> Martha DeMartini, Jessica Jantzen, Shanna LaBarbera, Kristy

Mancinelli and Pamela Rodriguez

Grade 5 ELA: Marsha McLeod, Diane Pramberger, Jill Smith and Gloria

Vetter

Grade 6 ELA: Nicole Litterello, Scott Mikelbank and Carolyn Zielinski

<u>Grade 7 & 8 English:</u> Keri Barozie, Megan Gieser and Maria Trucios

<u>Grades 7 & 8 SS:</u> Wendy Braxton, Sean McGinty and James Morris

<u>Special Ed ELA 7 & 8:</u> Jonathan Guercio, Jill Locascio and Karen Maggio

ELA Grade 10: Garrett Chesnoff and Susan Masserwick

ELA Grade 11: Jennifer Cusano, Jessica Kennedy, Susan Masserwick and

Allison Peiliker

<u>Grade 8 Math:</u> Jessica Hasday, Jenine Harris and Christina Kerensky

Special Ed Math 7-10: Samantha Heuer, Jill Locascio, Christina Kerensky and Megan

Riley

Algebra II: Glenn Habibi, Susan Mendonca and Joseph Pushee

Intro to Computer Sci: Glenn Habibi
HS STEM: Charles Rogener

Earth Science Honors: Maria Aiello, Richard Greening, Christopher Lafferty and

Jonathan Mead

e) Recommend the Board of Education approve the following paraprofessionals and teaching assistants for additional hours for summer employment in order to assist in preparing the summer mailings for the schools:

Name:	$\underline{School:}$	Number of Hours:
Jacqueline Hooghuis	Harley Avenue	up to 12 hours
$Eileen\ Kossmann$	$Elwood\ Middle$	up to 10 hours
Pamela Schlachter	Harley Avenue	up to 12 hours
Carol Yamond	Harley Avenue	up to 12 hours

- f) Recommend the Board of Education approve David Shanahan, a Physical Education Teacher at the Elwood-John H. Glenn High School, as the temporary Director of Physical Education (effective July 1, 2015 through June 30, 2016) and Athletics (effective January 1, 2016 through June 30, 2016) pursuant to the Side Letter of Agreement between the Elwood Union Free School District, the Council of Elwood Administrators and the Elwood Teachers' Alliance.
- g) Recommend the Board of Education approve Lisa Dalton as the Co-Curricular Band Camp Advisor for the summer of 2015 with the stipend of \$700.

July 1, 2015

h) Recommend the Board of Education approve the following employees to be awarded a stipend for participation in the summer courses offered by the Elwood School District. Stipend rate is \$25.00 per hour and each course is 15 hours each. Funding is through the Title I grant.

Interactive Tools to Support Curriculum Goals:

Wendy Blair-Braxton, Solomon Buchman, Jenine Harris, Elizabeth Held, Suzanne Hulme, Diane Locascio, Karen Maggio, Jacqueline Musto, Beth Noon and Maria Trucios

Google Camp:

Jean Haley, Elizabeth Held, Jacqueline Musto, Beth Noon and Chris Warren

P-9-- Recommend the Board of Education approve the following changes in the Table of Organization:

Teachers: 0.1 FTE for ESL at the Elwood Middle School



Key: Tab 1 - Contracts

Tab 2 - Bid Awards

Tab 3 - Health Service Contracts

Tab 4 - Donations

Tab 5 - Other

The Superintendent of Schools recommends that the Board of Education approve the following Business action items:

TAB 1: CONTRACTS

- a. Recommend the Board approve the agreement and business associate agreement with Dr. Scott Gross for the 2015-2016 school year; and that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.
- b. Recommend the Board approve the resolution regarding the renewal agreement with **Seneca Consulting Group**, **Inc.** for the 2015-2016 school year; **and** that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.
- c. Recommend the Board approve the agreement/renewal pricing proposals with Centris Group for IEP Direct/RTIm Direct for the 2015-2016 school year; and that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.
- d. Recommend the Board approve the licensing and maintenance fee agreement with **Educational Data Services**, **Inc.** for the 2015-2016 school year; **and** that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.
- e. Recommend the Board approve **Gallagher Bollinger Insurance Inc.** to administer Student Accident Insurance coverage for the 2015-2016 school year.
- f. Recommend the Board approve **Special Education** agreements for the 2015-2016 school year; **and** that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education:

School Districts that may send students to Elwood UFSD for Special Education services (Tuition Received - the fee will be based on the non-resident tuition fee established by the NYSED):

- Northport-East Northport UFSD
- Kings Park CSD
- g. Recommend the Board approve the agreement with **Global Investigations**, **Inc.** to provide investigative services for the 2015-2016 school year; **and** that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.

- h. Recommend the Board approve the **AS-7 Cooperative Educational Shared Services Contract with Western Suffolk BOCES** for the 2015-2016 school year; **and** that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.
- i. Recommend the Board approve the agreement with Integra Consulting and Computer Services, Inc. to provide assistance in our E-Rate application and processing activities for the 2015-2016 school year; and that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.
- j. Recommend the Board approve the contract with **WCOLE CONSULTING** for the 2015-2016 school year to provide consulting services related to scheduling and student management services; **and** that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.

TAB 2 - BID AWARDS

a. WHEREAS, on June 26, 2015, bids were opened for Site Improvements at the James H. Boyd Intermediate School Project, and WHEREAS, the Board of Education has determined to accept Metro Paving LLC as the lowest bidder for Base Bid GC-1 (Site Improvements) in the amount of \$58,950.00.

TAB 3: HEALTH SERVICE CONTRACTS

a. **BE IT RESOLVED**, that the Board of Education approves the following school districts to provide 2015-2016 **Health and Welfare Services** to the Elwood Union Free School District:

Name of District Bay Shore Brentwood	Private School Bay Shore Christian Academy MDQ Academy
Commack	Holy Family Regional
Harborfields Hicksville	LOL Montessori - Centerport Our Lady of Mercy Elementary Huntington Montessori
Huntington	St. Patrick's
Jericho	LuHi
Northport	St. Paul's Trinity Regional
Oyster Bay	East Woods School St. Dominic HS
Smithtown	Smithtown Christian St. Pius
South Huntington	LI School for the Gifted St. Anthony's HS
Syosset West Islip Westbury	Our Lady of Mercy St. John the Baptist Holy Child Academy

TAB 4: DONATIONS

- a. Recommend the Board accept the donation of four (4) benches installed on the grounds of JOHN H. GLENN HIGH SCHOOL as part of an Eagle Scout project. Congratulations to James O'Brien on his accomplishment!
- b. Recommend the Board accept the **STOP & SHOP A+ REWARDS** donation totaling \$140.97 funding cultural arts for the 2014-2015 school year at **JOHN H. GLENN HIGH SCHOOL**. The appropriate revenue and expenditure budget codes will be adjusted accordingly.
- c. Recommend the Board accept the donation from the JGHS football parents and the JGHS Football Alumni Association funding the refurbishing of the scoreboard on the grounds of JOHN H. GLENN HIGH SCHOOL.
- d. Recommend the Board accept the **STOP & SHOP A+ REWARDS** donation totaling \$849.75 funding cultural arts for the 2014-2015 school year at **ELWOOD MIDDLE SCHOOL**. The appropriate revenue and expenditure budget codes will be adjusted accordingly.
- e. Recommend the Board accept the **ELWOOD SEPTA** donation of \$300 to complete the Final Review Program offerings for the 2014-2015 school year at **ELWOOD MIDDLE SCHOOL**. The appropriate revenue and expenditure budget codes will be adjusted accordingly.
- f. Recommend the Board accept the **TARGET "THANKS A BILLION"** donation totaling \$200 funding cultural arts for the 2014-2015 school year at **HARLEY AVENUE PRIMARY SCHOOL.** The appropriate revenue and expenditure budget codes will be adjusted accordingly.
- g. Recommend the Board accept the TARGET "THANKS A BILLION" donation totaling \$150 funding cultural arts for the 2014-2015 school year at JAMES H. BOYD INTERMEDIATE SCHOOL. The appropriate revenue and expenditure budget codes will be adjusted accordingly.

TAB 5: OTHER

- a. Recommend the Board approve the disposal request dated June 17, 2015 of various textbooks, equipment and materials at JOHN H. GLENN HIGH SCHOOL due to condition and/or relevancy.
- b. Recommend the Board approve the disposal request dated June 17, 2015 of various library books at **HARLEY AVENUE PRIMARY SCHOOL** due to condition and/or relevancy.
- c. Recommend the Board approve the distribution (12 monthly payments) of anticipated tax monies received by the school district on behalf of the **Elwood Public Library** for the 2015-2016 school year in the amount of \$1,507,614.
- d. Recommend the Board approve the disposal request dated June 24, 2015 of various **District-Wide** excess computer inventory due to condition and/or relevancy.



Key:

Tab 1 - Contracts

Tab 2 - Bid Awards

Tab 3 - Health Service Contracts

Tab 4 - Donations

Tab 5 - Other

The Superintendent of Schools recommends that the Board of Education approve the following Business action items:

TAB 2: BID/RFP AWARDS

b. Recommend the Board hereby award the LISFSDA Cooperative Food Service bids as recommended by the Long Island Schools Food Service Directors Association for the 2015/2016 school year; and that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.

TAB 4: DONATIONS

h. Recommend the Board accept the donation from the Futeran Family of a large outdoor storage box for the Harley Avenue Primary School playground.

TAB 5: OTHER

e. Recommend the Board approve the Food Services Income Eligibility Guidelines for Free & Reduced Price Meals or Free Milk for the 2015-2016 school year.

INTERNET SAFETY POLICY

The Board of Education is committed to undertaking efforts that serve to make safe for children the use of district computers for access to the Internet and World Wide Web. To this end, although unable to guarantee that any selected filtering and blocking technology will work perfectly, the Board directs the Superintendent of Schools to procure and implement the use of technology protection measures that block or filter Internet access by:

- adults to visual depictions that are obscene or child pornography, and
- minors to visual depictions that are obscene, child pornography, or harmful to minors, as defined in the Children's Internet Protection Act.

Subject to staff supervision, however, any such measures may be disabled or relaxed for adults conducting bona fide research or other lawful purposes, in accordance with criteria established by the Superintendent or his or her designee.

The Superintendent or his or her designee also shall develop and implement procedures that provide for the safety and security of students using electronic mail, chat rooms, and other forms of direct electronic communications; monitoring the online activities of students using district computers; and restricting student access to materials that are harmful to minors.

In addition, the Board prohibits the unauthorized disclosure, use and dissemination of personal information regarding students; unauthorized online access by students, including hacking and other unlawful activities; and access by students to inappropriate matter on the Internet and World Wide Web. The Superintendent or his or her designee shall establish and implement procedures that enforce these restrictions.

The computer network coordinator designated under the district's Computer Network or Acceptable Use Policy, shall monitor and examine all district computer network activities to ensure compliance with this policy and accompanying regulation. He or she also shall be responsible for ensuring that staff and students receive training on their requirements.

All users of the district's computer network, including access to the Internet and World Wide Web, must understand that use is a privilege, not a right, and that any such use entails responsibility. They must comply with the requirements of this policy and accompanying regulation, in addition to generally accepted rules of network etiquette, and the district's Acceptable Use Policy. Failure to comply may result in disciplinary action including, but not limited to, the revocation of computer access privileges.

As part of this policy, and the district's policy on acceptable use of district computers, the district shall also provide age-appropriate instruction regarding appropriate online behavior, including:

interacting with other individuals on social networking sites and in chat rooms, and

2 cyberbullying awareness and response.

<u>Instruction</u> will be provided even if the district prohibits students from accessing social networking sites or chat rooms on district computers.

Ref: Public Law No. 106-554 Public Law No. 110-385

> 47 USC §254 20 USC §6801777 ption date: February 12, 2

Adoption date: February 12, 2009

Revised date:

